

CONTINENTAL SCHOOL OF BEAUTY CULTURE, LTD.
2803 Brewerton Road
Mattydale, New York 13211

CAMPUS SECURITY POLICY & REPORT

Continental School of Beauty Culture, Ltd. is committed to maintaining a safe and secure environment for its employees and students. Students are given information at orientation regarding emergency response procedures and codes that are posted in each classroom and various other locations within the school. Students are only in attendance between 4 and 13 months, depending on their program, more frequent presentations are not necessary. On an annual basis Continental will test these procedures by performing an announced drill.

For purposes of the Clery Act “campus” includes properties immediately adjacent to the school property and public parking lots. Continental does not own or control property that is not part of the immediate campus.

Access to campus facilities is limited. The general public must walk in a main entrance and communicate with a receptionist. Maintenance personnel are employees of the school and have access to all areas. Any outside contractor hired by the school to perform repairs has limited access to school facilities. Cleaning contractors only enter the school when school is not in session and all personnel have left for the day. Continental does not have student housing.

The Director at each location is the individual responsible for student and campus activities. When crimes are reported to the Director, they will provide this information to the Campus Security Authority for all locations, Charla Yacono, using the Campus Security Crime Reporting Form. These will be reviewed immediately to determine the next course of action.

Crime statistics for the prior three (3) years are provided to all enrolling students. For current students and employees, it will occur in September of each calendar year. This data is compiled from reports filed with the Director and information provided by local law enforcement.

Information on our crime statistics is submitted annually to the Department of Education.

Continental offers programs to its students to assist in preventing dating violence, domestic abuse, sexual assault and stalking. See the VAWA policy for complete information.

Sex offenses, whether forcible or non-forcible, should be reported to local law enforcement promptly. It is important to preserve physical evidence of the offense. School personnel will assist a student with notifying local authorities if the student requests such assistance. Upon written request, Continental will disclose the result of any disciplinary proceedings conducted by the institution, against a student who is the alleged perpetrator of a crime of violence, or a non-forcible sex offense, to the alleged victim. A list of counseling services for victims of sex offenses is available from the school Director. For information on registered sex offenders, please visit <http://www.criminaljustice.ny.gov/nsor/>.

Continental prohibits the possession, use or sale of alcoholic beverages and the possession, use or sale illegal drugs on campus. Also, New York State law prohibits any use of alcohol by individuals less than 21 years of age. All students, faculty and staff are required to comply with federal and state laws regarding these matters. Any violation of these policies will subject the individual to disciplinary action that may include suspension or termination. If requested, all information will be kept confidential. (See Drug & Alcohol Free Environment Program for complete information).

Emergency Response and Evacuation Procedure/Timely Warning

The school will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. Continental utilizes a paging system that reaches all areas of the school to notify students and staff in the case of an emergency. If it is determined by any school personnel, by observing or hearing, that there is a significant emergency or dangerous situation, instructions for response or evacuation are given over the paging system. Evacuation route maps and emergency response codes are displayed in every classroom. Because our campuses are small, all segments of the school will be notified of the situation. Students are informed of these procedures on the first day of class. In the event there is an occurrence of a crime that does not pose an immediate threat to students or staff, the school will make an announcement in each classroom of this occurrence.

Continental encourages students and employees to be responsible for their own safety and security and that of others through safety pamphlets and notices.

If at any time, there is an occurrence of a covered crime, Continental will notify students and staff via our website www.continentalschoolofbeauty.edu

STATISTICS

According to the Crime Awareness Campus Security Act of 1990, whether on campus or immediately adjacent to and accessible from the campus, the school must report the following criminal offenses for the three most recent calendar years:

| <u>Criminal Offenses & Hate Crimes</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> |
|---|--------------------|--------------------|--------------------|
| Murder & Non-negligent Manslaughter | 0 | 0 | 0 |
| Negligent Manslaughter | 0 | 0 | 0 |
| Rape | 0 | 0 | 0 |
| Fondling | 0 | 0 | 0 |
| Incest | 0 | 0 | 0 |
| Statutory Rape | 0 | 0 | 0 |
| Robbery | 0 | 0 | 0 |
| Aggravated Assault | 0 | 0 | 0 |
| Burglary | 0 | 0 | 0 |
| Motor Vehicle Theft | 0 | 0 | 0 |
| Arson | 0 | 0 | 0 |
| <u>Hate Crimes</u> | | | |
| Simple Assault | 0 | 0 | 0 |
| Larceny-theft | 0 | 0 | 0 |
| Intimidation | 0 | 0 | 0 |
| Vandalism | 0 | 0 | 0 |
| <u>Arrests & Disciplinary Actions</u> | | | |
| Weapons carrying, possessing, etc. | 0 | 0 | 0 |
| Liquor Law - Violations | 0 | 0 | 0 |
| Drug Abuse Violations | 0 | 0 | 0 |
| <u>VAWA Offenses</u> | | | |
| Domestic Violence | 0 | 0 | 0 |
| Dating Violence | 0 | 0 | 0 |
| Stalking | 0 | 0 | 0 |