

NEW YORK STATE BOARD EXAMINATIONS & LICENSING REQUIREMENTS

Upon completion of the entire course as outlined herein, the student will receive a Certificate of Completion. At that time, graduates are eligible to apply for a license from New York State Department of State, Division of Licensing.

New York State has an on-line application process for licensure. Continental will assist students with this process. The following fees are included with tuition and paid by Continental (one time only). Additional fees, beyond the initial application(s) are the responsibility of the student.

There are two fees that will be paid to New York State during the application process: \$40 application fee and \$10 temporary license fee. (Barbering is not issued a temporary license, therefore this fee does not apply.)

A license is required for employment in New York State.

- **Temporary License**

A six month temporary license is available to applicants desiring to work while completing the examination process.

- **Regular License Fee**

All licenses are issued for four-year terms, automatically expiring four years after the effective date.

*Any renewal requires applicants to disclose any prior or currently pending misdemeanor or felony charges. Proof of disposition may be required.

- **Examination Fees**

In addition to the regular license fee, applicants must pay for each practical and written examination taken. The fee for each exam is \$15 and must be paid when the exam is scheduled.

Note: The above regulations are the policy of NYS Department of State and may change from time to time. If you have any questions or require assistance contact:

NYS Department of State
Division of Licensing Services
1 Commerce Plaza
99 Washington Avenue, 6th Floor
Albany, NY 12231
518-474-4429